



MANAGER'S BUDGET ADDENDUM #1

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Larry D. Lisenbee

SUBJECT: BUDGET STUDY SESSIONS

DATE: May 1, 2007

Approved /s/

Date 05/02/07

Attached are detailed agendas for the 2007-2008 Budget Study Sessions for the City's and Redevelopment Agency's Operating and City's Capital Budgets, scheduled to begin on May 7, 2007.

The attached agendas for the Operating Budget Study Sessions will help you locate the detailed discussions for each City Service Area (CSA) in the City's Operating Budget Document. The CSA sections can be found in section VII of the document and include the following information:

- Overview (e.g., Budget Summary, Five-Year Business Plan, Two-Year Investment Strategy, Performance by Outcome, Proposed Investment Changes)
- Core Services (e.g., Core Service Performance and Resource Overview and Budget Changes by Core Service), and
- City-Wide (e.g., City-Wide Expenses and General Fund Capital, Transfers, and Reserves).

Although not specifically presented, the more technical information regarding the budget can be found in the following sections: General Fund Revenue Estimates (section VI); City Departments (section VIII); City-Wide (section IX); Selected Special Fund Summaries (section X); and Source and Use of Funds Statements (section XI).

The Capital Budget Study Session presentations are also again organized by CSA, which integrate capital programs with service areas that they support. Please refer to section V of the City's Capital Budget document for detailed Capital Program information.

Redevelopment Agency Budget Operating Budget information will be discussed with the Community and Economic Development CSA (May 7th). The Redevelopment Agency budget material has been released under separate cover. The City Council Appointees will be discussed with the Strategic Support City Service Area (May 14th).

Please contact me at 535-8144 if you have questions or would like assistance with the agendas.

/s/

LARRY D. LISENBEE
Budget Director

Attachments

2007-2008
CITY OF SAN JOSÉ
BUDGET STUDY SESSIONS*

ITEM**	DATE	TIME
City and Redevelopment Agency 2007-2008 Operating Budgets		
❑ Overview	Monday, May 7, 2007	1:00pm – 2:00pm
<i>CSA Business Plans, Core Services, and Performance Measures</i>		
❑ Community & Economic Development (including Redevelopment Agency)	Monday, May 7, 2007	2:00pm – 5:00pm
❑ Neighborhood Services	Thursday, May 10, 2007	9:00am – 11:00am
❑ Public Safety	Thursday, May 10, 2007	11:00am – 12:00pm
	Friday, May 11, 2007	9:00am – 10:00am
❑ Transportation & Aviation Services	Friday, May 11, 2007	10:00am – 12:00pm
❑ Environmental & Utility Services	Monday, May 14, 2007	1:00pm – 3:00pm
❑ Strategic Support (including Council Appointees)	Monday, May 14, 2007	3:00pm – 4:00pm
❑ City Auditor Recommendations	Monday, May 14, 2007	4:00pm – 4:15pm
❑ Fees and Charges	Monday, May 14, 2007	4:15pm – 5:00pm
City 2007-2008 Capital Budget and 2008-2012 Capital Improvement Program		
❑ Overview	Wednesday, May 16, 2007	9:00am – 9:30am
❑ Community & Economic Development	Wednesday, May 16, 2007	9:30am – 10:00am
❑ Environmental & Utility Services	Wednesday, May 16, 2007	10:00am – 11:00am
❑ Public Safety	Wednesday, May 16, 2007	11:00am – 12:00pm
❑ Neighborhood Services	Thursday, May 17, 2007	10:00am – 11:00am***
❑ Transportation & Aviation Services	Thursday, May 17, 2007	11:00am – 11:45am
❑ Strategic Support	Thursday, May 17, 2007	11:45am – 12:00pm
HOLD for Discussions if Needed	Friday, May 18, 2007	9:00am – 12:00pm
HOLD for Discussions if Needed	Friday, May 18, 2007	1:00pm – 5:00pm

* Budget Study Sessions will be held in the City Council Chambers.

**Items may be taken out of order or in advance of the scheduled time if the City Council completes its discussion of the item scheduled prior to the next item. For information, call Nadine Nader at 535-8104.

***Subject to change to a start time of 9:00am.



2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Monday, May 7, 2007
1:00 pm – 5:00 pm, Council Chambers

Opening Comments	Mayor Chuck Reed
Introduction of Proposed Operating Budget	Les White
Overview Presentation	Larry D. Lisenbee
Discussion of CSA Business Plans, Core Services, and Performance Measures	

<u>City Service Area</u>	<u>Page #</u>
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Community and Economic Development (CSA Lead: Paul Krutko)

- | | |
|--|------------------|
| 1. <u>CSA Business Plan/Performance Measures</u> | VII-9 – VII-46 |
| 2. <u>Core Services/Performance Measures</u> | VII-47 – VII-121 |
- Arts and Cultural Development (*Office of Economic Development*)
 - Business/Job Attraction, Retention,
 - Expansion and Creation (*Office of Economic Development*)
 - Convention Facilities (*Convention Facilities*)
 - Development Plan Review and Building Construction
 - Inspection (*Planning, Building and Code Enforcement*)
 - Enhance the Quality and Supply of the City's
 - Housing Stock (*Redevelopment Agency*)
 - Fire Safety Code Compliance (*Fire*)
 - Increase the Affordable Housing Supply (*Housing*)
 - Initiate and Facilitate Private Development
 - (*Redevelopment Agency*)

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Monday, May 7, 2007 (Cont'd.)
1:00 pm – 5:00 pm, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

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Community and Economic Development (CSA Lead: Paul Krutko)

(Cont'd.)

Initiate and Facilitate Public Facilities and Space	See separate document
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(Redevelopment Agency)

Long Range Land Use Planning

(Planning, Building and Code Enforcement)

Maintain the Existing Affordable Housing Supply

(Housing)

Outdoor Special Events *(Office of Economic Development)*

Promote and Implement Neighborhood Improvement	See separate document
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Strategies (Redevelopment Agency)

Provide Service to Homeless and At-Risk Populations *(Housing)*

Regulate/Facilitate Private Development *(Public Works)*

Workforce Development *(Office of Economic Development)*

Strategic Support *(All Departments)*

3. City-Wide

VII-123 – VII-127

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Thursday, May 10, 2007
9:00 am – 12:00 am, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

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Neighborhood Services (CSA Lead: Jane Light)

- | | |
|--|-------------------|
| 1. <u>CSA Business Plan/Performance Measures</u> | VII-197 – VII-230 |
| 2. <u>Core Services/Performance Measures</u> | VII-231 – VII-283 |
| Community Code Enforcement
<i>(Planning, Building and Code Enforcement)</i> | |
| Community Strengthening Services
<i>(Parks, Recreation and Neighborhood Services)</i> | |
| Life Enjoyment Services
<i>(Parks, Recreation and Neighborhood Services)</i> | |
| Neighborhood Livability Services
<i>(Parks, Recreation and Neighborhood Services)</i> | |
| Promote Lifelong Learning and Provide Educational
Support <i>(Library)</i> | |
| Provide Access to Information, Library Materials and
Digital Resources <i>(Library)</i> | |
| Strategic Support <i>(All Departments)</i> | |
| 3. <u>City-Wide</u> | VII-285 – VII-288 |

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Thursday, May 10, 2007 (Cont'd.)
9:00 am – 12:00 pm, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

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Public Safety (CSA Lead: Rob Davis)

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|--|-------------------|
| 1. <u>CSA Business Plan/Performance Measures</u> | VII-289 – VII-309 |
| 2. <u>Core Services/Performance Measures</u> | VII-311 – VII-365 |
| Crime Prevention and Community Education (<i>Police</i>) | |
| Emergency Preparedness and Planning | |
| (<i>Office of Emergency Services</i>) | |
| Emergency Response (<i>Fire</i>) | |
| Emergency Response and Recovery | |
| (<i>Office of Emergency Services</i>) | |
| Fire Prevention (<i>Fire</i>) | |
| Independent Police Oversight (<i>Independent Police Auditor</i>) | |
| Investigative Services (<i>Police</i>) | |
| Regulatory Services (<i>Police</i>) | |
| Respond to Calls for Service (<i>Police</i>) | |
| Special Events Services (<i>Police</i>) | |
| Strategic Support (<i>All Departments</i>) | |
| 3. <u>City-Wide</u> | VII-367 – VII-369 |

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Friday, May 11, 2007
9:00 am – 12:00 pm, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

City Service Area Page #

Public Safety (CSA Lead: Rob Davis)

(Cont'd.)

Transportation and Aviation Services (CSA Lead: Jim Helmer)

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|--|-------------------|
| 1. <u>CSA Business Plan/Performance Measures</u> | VII-371 – VII-407 |
| 2. <u>Core Services/Performance Measures</u> | VII-409 – VII-480 |
| <i>Airport Customer Service (Airport)</i> | |
| <i>Airport Environmental Management (Airport)</i> | |
| <i>Community Air Service (Airport)</i> | |
| <i>Parking Services (Transportation)</i> | |
| <i>Pavement Maintenance (Transportation)</i> | |
| <i>Street Landscape Maintenance (Transportation)</i> | |
| <i>Traffic Maintenance (Transportation)</i> | |
| <i>Traffic Safety Services (Police)</i> | |
| <i>Transportation Operations (Transportation)</i> | |
| <i>Transportation Planning and Project Delivery (Transportation)</i> | |
| <i>Strategic Support (All Departments)</i> | |
| 3. <u>City-Wide</u> | VII-481 – VII-483 |

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Monday, May 14, 2007
1:00 pm – 5:00 pm, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

City Service Area	Page #
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Environmental and Utility Services (CSA Lead: John Stufflebean)

- | | |
|---|-------------------|
| 1. <u>CSA Business Plan/Performance Measures</u> | VII-129 – VII-149 |
| 2. <u>Core Services/Performance Measures</u> | VII-151 – VII-194 |
| Manage Potable Water (<i>Environmental Services</i>) | |
| Manage Recycled Water (<i>Environmental Services</i>) | |
| Manage Recycling and Garbage Services (<i>Environmental Services</i>) | |
| Manage Urban Runoff Quality (<i>Environmental Services</i>) | |
| Manage Wastewater (<i>Environmental Services</i>) | |
| Protect Natural and Energy Resources (<i>Environmental Services</i>) | |
| Sanitary Sewer Maintenance (<i>Transportation</i>) | |
| Storm Sewer Management (<i>Transportation</i>) | |
| Strategic Support (<i>All Departments</i>) | |
| 3. <u>City-Wide</u> | VII-195 – VII-196 |

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Monday, May 14, 2007 (Cont'd.)
1:00 pm – 5:00 pm, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

City Service Area	Page #
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Strategic Support (CSA Lead: Mark Danaj)

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|---|-------------------|
| 1. <u>CSA Business Plan/Performance Measures</u> | VII-485 – VII-515 |
| 2. <u>Core Services/Performance Measures</u> | VII-517 – VII-617 |
| Administer Retirement Plans (<i>Retirement Services</i>) | |
| Debt Management (<i>Finance</i>) | |
| Disbursements (<i>Finance</i>) | |
| Employee Benefits (<i>Human Resources</i>) | |
| Employment Services (<i>Human Resources</i>) | |
| Facilities Management (<i>General Services</i>) | |
| Financial Reporting (<i>Finance</i>) | |
| Fleet and Equipment Services (<i>General Services</i>) | |
| Health and Safety (<i>Human Resources</i>) | |
| Manage and Support the Information Technology Infrastructure
(<i>Information Technology</i>) | |
| Performance Development (<i>Human Resources</i>) | |
| Plan, Design and Construct Public Facilities and Infrastructure
(<i>Public Works</i>) | |
| Provide Enterprise Technology Systems and Solutions
(<i>Information Technology</i>) | |
| Purchasing and Materials Management (<i>Finance</i>) | |
| Revenue Management (<i>Finance</i>) | |

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2007-2008 PROPOSED OPERATING BUDGET

STUDY SESSION

AGENDA*

Monday, May 14, 2007 (Cont'd.)
1:00 pm – 5:00 pm, Council Chambers

Discussion of CSA Business Plans, Core Services, and Performance Measures (Cont'd.)

City Service Area	Page #
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Strategic Support (CSA Lead: Mark Danaj)

(Cont'd.)

Support Departmental Technology Services (*Information Technology*)

Strategic Support (*All Departments*)

3. <u>Mayor, City Council and Appointees</u>	VII-619 – VII-697
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Office of the City Attorney

Office of the City Auditor

Office of the City Clerk

Office of the City Manager

4. <u>City-Wide</u>	VII-699 – VII-705
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City Auditor Recommendations	51-54
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Fees and Charges	See separate document
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**2007-2008 PROPOSED CAPITAL BUDGET
AND
2008-2012 CAPITAL IMPROVEMENT PROGRAM**

**STUDY SESSION
AGENDA***

Wednesday, May 16, 2007
9:00 am – 12:00 pm, Council Chambers

Opening Comments	Mayor Chuck Reed
Introduction of Proposed Capital Budget	Les White
Overview Presentation	Ed Shikada
Discussion of Capital Budget	

<u>City Service Area</u>	<u>Page #</u>
Community and Economic Development	V-1 – V-3
<i>Developer Assisted Projects Capital Program</i>	V-5 – V-25
Environmental and Utility Services	V-27 – V-33
<i>Sanitary Sewer System Capital Program</i>	V-35 – V-81
<i>Storm Sewer System Capital Program</i>	V-83 – V-119
<i>Water Pollution Control Capital Program</i>	V-121 – V-160
<i>Water Utility System Capital Program</i>	V-161 – V-196
Public Safety	V-625 – V-628
<i>Public Safety Capital Program</i>	V-629 – V-697

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**2007-2008 PROPOSED CAPITAL BUDGET
AND
2008-2012 CAPITAL IMPROVEMENT PROGRAM**

**STUDY SESSION
AGENDA***

Thursday, May 17, 2007
10:00 am – 12:00 pm, Council Chambers**

Discussion of Capital Budget (Cont'd.)

<u>City Service Area</u>	<u>Page #</u>
Neighborhood Services	V-197 – V-213
<i>Library Capital Program</i>	V-215 – V-263
<i>Parks and Community Facilities Capital Program</i>	V-265 – V-623
Transportation and Aviation Services	V-699 – V-706
<i>Airport Capital Program</i>	V-707 – V-771
<i>Parking Capital Program</i>	V-773 – V-789
<i>Traffic Capital Program</i>	V-791 – V-920
Strategic Support	V-921 – V-925
<i>Civic Center Capital Program</i>	V-927 – V-941
<i>Communications Capital Program</i>	V-943 – V-957
<i>Municipal Improvements Capital Program</i>	V-959 – V-978
<i>Service Yards Capital Program</i>	V-979 – V-1001

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** Study Session time subject to change to a start time of 9:00 am.